

North Dakota Board of Nursing Meeting Minutes – July 15-16, 2010

Call to Order:	July 15, 2010 at 8:30 a.m. – Board of Nursing Conference Room, 919 S 7 th Street Ste 504 Bismarck ND		
Roll Call:	Eight board members present as follows:		
	Nelson (Buzz) Benson, RN, President	Julie Traynor, RN, Vice-President	
	Charlene Christianson, RN, Treasurer	Deborah Smith, RN	
	Daniel Rustvang, RN	Elizabeth Anderson, LPN	
	Melissa Frank, LPN	Karen LaLonde, Public Member (absent 7/15 pm & 7/16)	
Staff Present:			
	Constance Kalanek, RN, Executive Director	Karla Bitz, RN, Associate Director	
	Patricia Hill, RN, Asst. Director for Practice & Discipline	Julie Schwan, Admin Services Coordinator	
	Linda Shanta, RN, Associate Director for Education	Jane Hoerner, RN, Associate Director for Education	
AGENDA			
Introductions	Deborah Smith, RN was welcomed as a new board member appointed by the governor. Jane Hoerner, RN, was welcomed as the new Associate Director for Education.		
1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda. Staff indicated agenda item 8.32 three prescriptive authority applicants will be discussed with extenuating circumstances.</p> <p><i>Motion:</i> Traynor, seconded by Frank to: ADOPT THE CONSENT AGENDA AS PRESENTED WITH EXCEPTION OF 8.32 PRESCRIPTIVE AUTHORITY APPLICATIONS (THREE INDIVIDUALS).</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>		
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed as distributed. No changes were identified.</p> <p><i>Motion:</i> Traynor, seconded by Anderson to: APPROVE THE AGENDA AS REORDERED.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>		
1.3 Open Forum 9:00 a.m.	No one was present to address the board during open forum.		
Review of Disciplinary Process & Board Governance	Bergeson, SAAG was present and discussed the disciplinary process with the board as a review for current members and information for new members. Also discussed recusal or abstention for voting and exparte communication.		
2.1 May 20, 2010 Meeting Minutes	<p><i>Discussion:</i> The minutes of the May 20, 2010 meeting were reviewed. One correction was noted for agenda item 2.1 the agenda item should read Minutes of March 11, 2010 meeting instead of January 14, 2010 meeting.</p> <p><i>Motion:</i> Traynor, seconded by Christianson: APPROVE THE MINUTES OF THE MAY 20, 2010 MEETING AS CORRECTED.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>		
3.1 Financial Statements	Financial Statements through June 30, 2010 were reviewed. Actual Income is at 111% and actual expenses were at 99% of budgeted. The fiscal year end reports will be distributed and reviewed at the September meeting.		
3.2 Strategic Plan	<p><i>Discussion:</i> The 2006-2009 Strategic Plan Final Report for July 2009-June 30, 2010 was reviewed and discussed in relation to each goal and the status.</p> <p><i>Motion:</i> Traynor, seconded by Anderson: ACCEPT THE FINAL REPORT OF THE STRATEGIC PLAN FOR JULY 2009-JUNE 30, 2010.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>		
3.3 Committee Charges – 2010-2011	<p><i>Discussion:</i> The board reviewed proposed committee charges for the 2010-2011 fiscal year that was prepared based on the approved upcoming strategic plan. Staff indicates that some charges may be difficult to meet due to a change in staffing for Associate Director for Education.</p> <p><i>Motion:</i> Christianson, seconded by Anderson to: APPROVE THE PROPOSED COMMITTEE CHARGES FOR 2010-2011.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>		

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3.4 Management of Savings & Checking Accounts	<p><i>Discussion:</i> The board annually reviews and approves the management of board accounts by identifying those that are on the signature cards for each account.</p> <p><i>Motion:</i> Anderson, seconded by Rustvang: THAT THE BOARD APPROVE THE MANAGEMENT OF THE FOLLOWING ACCOUNTS: KIRKWOOD BANK - MAIN CHECKING, KALANEK, HILL, BITZ, AND BOARD TREASURER KIRKWOOD SAVINGS: KALANEK AND BOARD TREASURER KIRKWOOD BANK NURSING NEEDS ACCT – SAVINGS - KALANEK BANK OF NORTH DAKOTA - NEL CHECKING: KALANEK AND BOARD TREASURER BANK OF NORTH DAKOTA – MERCHANT ACCOUNT – KALANEK AND BOARD TREASURER DAKOTA COMMUNITY BANK, BND AND KIRKWOOD BANK - INVESTMENT/RESERVE FUNDS – KALANEK</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>																				
3.5 Use of Reserve Funds for fixed assets – annual approval	<p><i>Discussion:</i> The Finance Committee had approved using reserve funds for fixed asset purchases and requests a motion annually. Purchases that were approved by the Finance Committee includes two desks and file cabinets.</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to: APPROVE THE USE OF RESERVE FUNDS FOR FIXED ASSETS.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>																				
3.6 Personnel Policies – Staff Development and Expense Fund Policy	<p><i>Discussion:</i> Kalanek and Shanta attended the Center for Champion Nursing America Capacity Team held in Washington, DC in May. The Staff Development and Expense Fund Policy requires that staff pay back a portion of expenses incurred for attending meetings within three months of termination. Kalanek indicated the conference was necessary for Shanta to attend and requests board pay the portion that was not covered by the Center for Champion in Nursing, which was approximately \$350.00</p> <p><i>Motion:</i> Traynor, seconded by Anderson to: APPROVE PAYING EXPENSES INCURRED BY ATTENDANCE AT THE CENTER OF CHAPION NURSING AMERICA CAPACITY TEAM HELD IN WASHINGTON, D.C.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>																				
3.7 Verification of Practice and Conflict of Interest Disclosure Statement	Traynor explained that annually the board must verify their practice as a condition of meeting the requirements of the law in the NDCC 43-12.1 Nurse Practices Act and submit that information to the board office. Annually Board Members and staff are also required to complete a conflict of interest form identifying any organizations that they are a member or have an association with so a disclosure is on file.																				
4.43 Voluntary Surrender	<p><i>Discussion:</i> Four individuals have submitted voluntary surrenders, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Voluntary Surrenders.</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: APPROVE AND ACCEPT THE TERMS OF THE PROPOSED VOLUNTARY SURRENDER AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING INDIVIDUALS:</p> <table><tr><th>NAME</th><th>LIC/REG#</th><th>CITY, STATE</th><th>PENALTY FEE</th></tr><tr><td>Doney, Carmen</td><td>R31521</td><td>Bismarck, ND</td><td>\$100</td></tr><tr><td>Harrington, Rebecca</td><td>L12365</td><td>Fargo, ND</td><td>\$200</td></tr><tr><td>Hanson, Terri</td><td>L7901</td><td>Williston, ND</td><td>\$200</td></tr><tr><td>Herzet, Bonnie</td><td>106546UAP</td><td>Wilton, ND</td><td>\$100</td></tr></table> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>	NAME	LIC/REG#	CITY, STATE	PENALTY FEE	Doney, Carmen	R31521	Bismarck, ND	\$100	Harrington, Rebecca	L12365	Fargo, ND	\$200	Hanson, Terri	L7901	Williston, ND	\$200	Herzet, Bonnie	106546UAP	Wilton, ND	\$100
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Herzet, Bonnie	106546UAP	Wilton, ND	\$100																		
4.41 Stipulation for Settlement – Karen Olson, L7041	<p><i>Discussion:</i> A Stipulation for Settlement was received from Karen Olson, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) NDAC 54-02-07-01.1 (5)(6)(7). The board discussed adding a requirement to the board order that requires a personal appearance for reinstatement.</p>																				

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AGENDA	ACTION
4.41 Stipulation for Settlement – Karen Olson, L7041 (cont.)	<p><i>Motion:</i> Rustvang, seconded by LaLonde: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR KAREN OLSON, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ENCUMBER THE LPN LICENSE FOR TWO YEARS; ◆ ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER AND TO REQUIRE A PERSONAL APPEARANCE FOR REINSTATEMENT TO FULL LICENSURE STATUS. <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
4.42 Stipulation for Settlement – Rachael Hankin, 106567MA/UAP	<p><i>Discussion:</i> A Stipulation for Settlement was received from Rachael Hankin, UAP/MA, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7)(8).</p> <p><i>Motion:</i> Anderson, seconded by Traynor: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR RACHAEL HANKIN, UAP/MA, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ENCUMBER THE UAP/MA REGISTRY STATUS FOR THREE YEARS; • ASSESS A \$200 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
4.43 Stipulation for Settlement – Anthony Sayler, L12526	<p><i>Discussion:</i> A Stipulation for Settlement was received from Anthony Sayler, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(8)(9).</p> <p><i>Motion:</i> Traynor, seconded by LaLonde: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR ANTHONY SAYLER, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • SUSPEND HIS LPN LICENSE FOR A PERIOD OF TWO YEARS; • ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
4.44 Stipulation for Settlement – Loucindia Koch, R30200	<p><i>Discussion:</i> A Stipulation for Settlement was received from Loucindia Koch, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6).</p> <p><i>Motion:</i> Rustvang, seconded by Christianson: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR LOUCINDIA KOCH, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ENCUMBER HER RN LICENSE FOR A PERIOD OF THREE YEARS; • ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
4.45 Stipulation for Settlement – Tina Falcon, L9583	<p><i>Discussion:</i> A Stipulation for Amended Settlement was received from Tina Falcon, LPN, seeking the Board's consideration and approval of its terms. Tina Falcon violated current terms of a Board Order dated March 19, 2009. The disciplinary review panel recommends restarting her encumbrance period. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(9).</p> <p><i>Motion:</i> Anderson, seconded by Traynor: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR AMENDED SETTLEMENT FOR TINA FALCON, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ENCUMBER THE LPN LICENSE FOR EIGHTEEN MONTHS; • COSTS & DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>

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4.46 Stipulation for Settlement - Christine Roper, R34591	<p><i>Discussion:</i> A Stipulation for Settlement was received from Christine Roper, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(8)(9)(10)(12).</p> <p><i>Motion:</i> Frank, seconded by LaLonde: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR CHRISTINE ROPER, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ♦ SUSPEND HER RN LICENSE FOR THREE YEARS; ♦ ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ♦ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
4.61 Default Hearing – Courtney Peter, 106067 UAP	<p><i>Discussion:</i> Brian Bergeson, SAAG, was present for a default hearing for Courtney Peter, 106067UAP. A complaint was filed against Courtney Peter, UAP for violation of NDCC 43-12.1.14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(10). Bergeson explained that the respondent failed to respond or appear to answer to the allegations of the complaint. Respondent was notified of the hearing, but was not present for the hearing and was not represented by counsel. The Board was presented with the procedural background of the case, including the date of service of complaint and lack of any answer or response by Respondent. Board staff provided testimony supporting the factual allegations of the complaint. The disciplinary review panel presented to the Board a recommendation of disciplinary sanctions. The board reviewed and discussed the facts and conclusions of law applicable to the case.</p> <p><i>Motion:</i> Traynor, seconded by LaLonde: TO FIND THAT:</p> <ul style="list-style-type: none"> ♦ THE REPENDENT HAS DEFAULTED ♦ THE FACTS IN THE CASE AGAINST COURTNEY PETER, UAP HAVE BEEN PROVEN BY A PREPONDERANCE OF THE EVIDENCE; ♦ THE ALLEGATIONS OF THE COMPLAINT DULY REFLECT VIOLATIONS OF NDCC 43-12.1-14 (3)(5) AND NDAC (5)(6)(10); AND ♦ THE BOARD ENTER IT'S ORDER TO: ♦ SUSPEND THE UAP REGISTRY STATUS FOR TWO YEARS; ♦ ASSESS A \$300 PLUS COSTS AND DISBURSEMENTS; AND ♦ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
4.71 Request for Reinstatement – Tamara Bogo, R19790	<p><i>Discussion:</i> Tamara Bogo has requested reinstatement of her RN license to full licensure status. The board reviewed the current order and discussed the Disciplinary Review Panel recommendation to reinstate license to full licensure status. She has been monitored under a board order from Alabama and the board has been notified that she has completed the terms of their order and her sanctions have been lifted in Alabama. The terms and conditions of the board order dated January 15, 2010 have been successfully completed.</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: GRANT TAMARA BOGO'S REQUEST FOR REINSTATEMENT OF HER RN LICENSE TO UNRESTRICTED LICENSURE STATUS AS SHE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF BOARD ORDER DATED JANUARY 14, 2010.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
4.72 Request for Reinstatement – Sherry Slama, L7728	<p><i>Discussion:</i> Sherry Slama has requested reinstatement of her LPN license to full licensure status. The board reviewed the current order and discussed the Disciplinary Review Panel recommendation to reinstate license to full licensure status. The terms and conditions of the board order dated July 16, 2010 have been successfully completed.</p> <p><i>Motion:</i> Christianson, seconded by Traynor to: GRANT SHERRY SLAMA'S REQUEST FOR REINSTATEMENT OF HER LPN LICENSE TO UNRESTRICTED LICENSURE STATUS AS SHE HAS COMPLIED WITH THE TERMS AND CONDITIONS OF BOARD ORDER DATED JULY 16, 2009.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
4.73 Request for Reinstatement – Linda Van Berkum, L9148	<p><i>Discussion:</i> Linda Van Berkum has requested reinstatement of her LPN license to full licensure status. The board reviewed the current order and discussed the Disciplinary Review Panel recommendation to reinstate license to full licensure status. The terms and conditions of the board order dated March 19, 2008. Her criminal history record check has not been completed yet, but has been submitted.</p>

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4.73 Request for Reinstatement – Linda Van Berkomp, L9148 (cont.)	<p><i>Motion:</i> Rustvang, seconded by LaLonde to: GRANT LINDA VAN BERKOM'S REQUEST FOR REINSTATEMENT OF HER LPN LICENSE TO UNRESTRICTED LICENSURE STATUS UPON RECEIPT OF A COMPLETED CRIMINAL HISTORY RECORD CHECK AS SHE HAS BEEN COMPLIANT WITH TERMS AND CONDITIONS OF HER BOARD ORDER DATED MARCH 19, 2008.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
4.10.1 Other – Jean Bosah	<p><i>Discussion:</i> Jean Bosah has submitted an application for RN license by examination. She indicated that she completed the NY Institute of Technology, NY in December 2009, however board staff confirmed that she did not ever attend NY Institute. She also indicated she had never written an examination for a license, however she had previously taken the LPN examination in 1995. In June 2010 KY BON denied application for licensure for this same individual for submission of a false transcript.</p> <p><i>Motion:</i> Traynor, seconded by Christianson: DENY JEAN BOSAH'S APPLICATION FOR RN LICENSE BY EXAMINATION BASED ON NDCC 43-12.1-14 (2)(4).</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
4.11.1 Miscellaneous – Becky Vandal, L6737	Becky Vandal, L6737 of Bismarck, ND was issued a Notice of Temporary Suspension on June 2, 2010 until retracted, modified, or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.2 Miscellaneous – Amanda Peden, 106414 UAP/MA	Amanda Peden, 106414 UAP/MA of Minot, ND was issued a Notice of Temporary Suspension on June 7, 2010 until retracted, modified, or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.3 Miscellaneous – Anthony Saylor, L12526	Anthony Saylor, L12526 of Mayville, ND was issued a Notice of Temporary Suspension on June 28, 2010 until retracted, modified, or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.4 Miscellaneous – Julie Miller, L3710	Julie Miller, L3710 of Breckenridge, MN was issued a Notice of Temporary Suspension on July 2, 2010 until retracted, modified, or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.5 Miscellaneous – Debra Dahl, L5657	Debra Dahl, L5657 of Hannaford, ND was issued a Notice of Suspension on July 9, 2010 for Automatic Suspension for three years for violation of terms and conditions of Workplace Impairment program Agreement dated December 12, 2007.
4.11-1 Investigative Plan – proposed revision	<p><i>Discussion:</i> The board reviewed proposed revisions to the Investigate Plan Policy. One revision moves the procedure for repeated claims from the same individual from a section that relates specifically to correctional facilities to another section so that it applies to repeated claims from the same individual for all types of settings. Another revision specifies that information may be redacted from a PVR when sending it to a respondent.</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to: APPROVE THE PROPOSED REVISIONS TO THE INVESTIGATIVE PLAN THAT CLARIFIES THE PROCEDURE WHEN REPEATED CLAIMS FROM THE SAME INDIVIDUAL ARE RECEIVED AND INFORMATION THAT MAY BE REDACTED FROM A PVR WHEN SENDING TO A RESPONDENT.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 0 absent. Motion carried.</p>
5.21 Staff request for program approval extensions: U of Mary, DSU & NDSU	<p><i>Discussion:</i> Because of transition of personnel in the Associate Director for Education position and associated workload, Board staff requests the following extensions for program approval. All of the following programs hold full approval and are accredited by either CCNE or NLNAC.</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: GRANT AN EXTENSION OF THE UNIVERSITY OF MARY BSN & MSN PROGRAM APPROVAL THROUGH MAY 2011 ACCORDING TO NDAC 54-03.2-07.09 CONTINUING COMPLIANCE.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Motion:</i> Christianson, seconded by Anderson to: GRANT AN EXTENSION OF THE DICKINSON STATE UNIVERSITY AASPN & BSN PROGRAM APPROVAL THROUGH NOVEMBER 2011 ACCORDING TO NDAC 54-03.2-07.09 CONTINUING COMPLIANCE.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Motion:</i> Christianson, seconded by Traynor to: GRANT AN EXTENSION OF THE ND STATE UNIVERSITY PROGRAM BSN & DNP APPROVAL THROUGH MAY 2012 ACCORDING TO NDAC 54-03.2-07.09 CONTINUING COMPLIANCE.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>

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5.31 NDSCS Distance Education Medication Assistant II Program	<p><i>Discussion:</i> The ND State College of Science Distance Education has submitted a medication assistant II course for continued approval. There has been a program coordinator change and textbooks will be reviewed and updated for the course. The course meets the board's guidelines for medication assistant II courses.</p> <p><i>Motion:</i> Anderson, seconded by Traynor that:</p> <ol style="list-style-type: none"> 1. ND STATE COLLEGE OF SCIENCE DISTANCE EDUCATION MEDICATION ASSISTANT PROGRAM MEETS THE REQUIREMENTS FOR MEDICATION ASSISTANT PROGRAM II AS SET BY NDAC CHAPTER 54-07-07 AND 2. THE BOARD OF NURSING GRANT CONTINUED APPROVAL FOR THIS COURSE TO BE OFFERED BY NDSCS DISTANCE EDUCATION OF FARGO, ND FROM JULY 2010 THROUGH JULY 2014. <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
5.32 St Luke's Home Medication Assistant II Program	<p><i>Discussion:</i> The St Luke's Home in Dickinson ND has submitted a medication assistant II course for continued approval. The textbook has been changed and there also has been a program coordinator change. The course meets the board's guidelines for medication assistant II courses.</p> <p><i>Motion:</i> Christianson, seconded by Anderson to:</p> <ol style="list-style-type: none"> 1. ST LUKES HOME MEDICATION ASSISTANT PROGRAM MEETS THE REQUIREMENTS FOR MEDICATION ASSISTANT PROGRAM II AS SET BY NDAC CHAPTER 54-07-07 AND 2. THE BOARD OF NURSING GRANT CONTINUED APPROVAL FOR THIS COURSE TO BE OFFERED BY ST LUKE'S HOME IN DICKINSON, ND FROM JULY 2010 THROUGH JULY 2014. <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
5.51 Nurse Faculty Intern Pilot Study	This will be the final report of the Nurse Faculty Intern Pilot Study. It was noted that the recommendations from the study were utilized in the proposed rules for nursing education administrative rule revisions. An article has been submitted for publication, and the team is waiting for a response.
5.521 2009-2010 FY Report of Out-of – State Students	The board reviewed the FY report of out of state students. There were a total of 816 out of state students that were provided clinical experience in ND sites for the fiscal year, which is up by a total of 7 from the previous fiscal year. It was noted that the NEC discussed concerns that tracking out of state students was no longer a committee charge for the Nursing Education Committee. However, the numbers will continue to be tracked by board staff. The board discussed the concerns that ND programs have related to clinical sites utilized by so many out of state students. Competition for clinical sites continues to be a problem. The board discussed the concern of the safety factor as the out of state programs are not held to the same regulations as the ND programs.
5.53 Nursing Education Loan Applicants (NEC)	<p><i>Discussion:</i> The Nursing Education Committee reviewed applications under blind review and brought forward recommendations to the board. The committee reviewed three exceptions individually where applications were incomplete for different reasons. The committee suggests that these applicants be approved for awards, pending receipt of additional information or documentation.</p> <p><i>Motion from Nursing Education Committee:</i> RECOMMENDS INCLUDING THE FOLLOWING ON THE LIST OF QUALIFIED NURSING EDUCATION LOAN APPLICANTS WITH AWARDS HELD FOR RECEIPT OF THE FOLLOWING DOCUMENTS:</p> <ul style="list-style-type: none"> • MAREIKA GEBHARDT FOR AN AWARD PENDING RECEIPT OF STUDENT STATUS FORM. • DAWN HUFFMAN FOR AN AWARD PENDING RN LICENSURE AND ENROLLMENT CONFIRMATION. • PENNI WESTON FOR AN AWARD PENDING RECEIPT OF MASTERS TRANSCRIPT. <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Discussion:</i> One reapplicant has an incomplete application and has decided not to complete the application.</p> <p><i>Motion from the Nursing Education Committee:</i> RECOMMENDS DENIAL OF AWARDS FOR THE FOLLOWING BECAUSE THE APPLICATION WAS INCOMPLETE: RITA MEYER</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Motion from Nursing Education Committee:</i> RECOMMENDS ACCORDING TO NDAC 54-04.1 NURSING EDUCATION LOANS APPROVE THE ATTACHED INDIVIDUALS FOR THE NURSING EDUCATION LOAN FOR A TOTAL AWARDED OF \$74,573 WHICH INCLUDES \$300 FOR REFRESHER COURSE STUDENTS. (SEE ATTACHED DOCUMENT)</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>

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5.54 Trend of NEL Applicants	The board reviewed trends of NEL Applicants, showing a total of 26 initial applications and 12 reapplications for this year. The number of applicants has declined in the past three years, from 68 in 2008, to 48 in 2009 and 39 in 2010. The board discussed possible reasons for the decline.
6.11 Annual Report of CHRC	<p><i>Discussion:</i> The board reviewed criminal history record checks statistics for the fiscal year July 2009 through June 2010. Of 2809 applicants required to submit fingerprint cards, 2461 (88%) were received. Of those 2362 (96%) have been completed. There were 245 (10%) CHRC that were incomplete or incorrect, and 201 (8%) that needed retakes, and 91 (4%) that were sent for name search as their prints were unreadable.</p> <p><i>Motion:</i> Traynor, seconded by Christianson: ACCEPT THE 2009-2010 CHRC REPORT.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
6.12 National Practitioner Data Bank (NPDB) and Health Integrity Practitioner Data Bank (HIPDB) Fact Sheet	The board reviewed a fact sheet that explains the difference between NPDB and HIPDB. The board reviewed who reports to each entity, what information is available, and who can query for information.
6.13 Criminal History Record Checks Policy – proposed revisions	<p><i>Discussion:</i> The board reviewed a proposed revision to the Criminal History Record Check policy that adds a statement that the information may be included on the consent item section of the DRP document or referred to DRP if necessary for applicants that do not identify criminal history information and there is information received that the individual has been arrested charged or convicted of a felony and the sentence has been reduced down to a lesser offense or dismissed.</p> <p><i>Motion:</i> Anderson, seconded by Rustvang to: APPROVE THE PROPOSED REVISIONS TO THE CRIMINAL HISTORY RECORD CHECK POLICY RELATED TO SITUATIONS WHEN SOMEONE DOES NOT REPORT A FELONY THAT WAS PLED DOWN TO A LESSER OFFENSE OR DISMISSED.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
6.2 Implementation Plan for Cardless Licensure System – update on progress	The board reviewed the status of the implementation plan for cardless licensure system. The plan will be implemented in October with the RN/LPN renewal cycle. Paper license cards will no longer be issued.
6.3 New Office Policy – Identity Theft	<p><i>Discussion:</i> The board reviewed a new policy for Identity Theft that identifies the office procedure for marking the database when an individual reports a license lost or stolen.</p> <p><i>Motion:</i> Traynor, seconded by Christianson: APPROVE THE NEW OFFICE POLICY FOR IDENTITY THEFT WHICH RELATES TO PROCEDURES WHEN SOMEONE REPORTS A LOST OR STOLEN LICENSE.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
7.11 Guidelines for the Role of a Registered Nurse in the Examination of Obstetrical Patients	<p><i>Discussion:</i> The ND Department of Health had developed a task force to review the role of an RN in the Examination of Obstetrical Patients. The board reviewed the Guidelines for the Role of a Registered Nurse in the Examination of Obstetrical Patients that was developed by the task force. Board staff have requested that the statement "developed in consultation with the NDBON, NDBME and NDHA be added at the end of the statement and to add a Board of Nursing contact as well as the Department of Health to the end of the statement. The Department of Health has not yet responded to those requests.</p> <p><i>Motion:</i> Traynor, seconded by Anderson to: ADOPT THE GUIDELINES FOR THE ROLE OF A REGISTERED NURSE IN THE EXAMINATION OF OBSTETRICAL PATIENTS AS PROPOSED FROM THE STAKEHOLDERS WORK GROUP PENDING RECEIPT OF THE FINAL DOCUMENT WITH RECOMMENDED REVISIONS.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
7.12 Practice Statements & 9.6 Nurse Practice Committee – a) Vaginal Speculum/Colposcopic Examination for Sexual Assault Victims	<p><i>Discussion:</i> The Nurse Practice Committee reviewed and discussed two current practice statements in relation to questions that have been brought to the board's attention related to the statements. The first statement discussed was the "Vaginal Speculum/Colposcopic Examination for Sexual Assault Victims". The committee recommended revising the title of the practice statement and added a sentence to reference the ND Sexual Assault Evidence Collection Protocol in accordance with facility policy.</p> <p><i>Motion from the Nurse Practice Committee:</i> RECOMMENDS THE BOARD ADOPT THE PROPOSED REVISIONS TO THE PRACTICE STATEMENT VAGINAL SPECULUM/COLPOSCOPIC EXAMINATION FOR SEXUAL ASSAULT VICTIMS.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>

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7.12 Practice Statements & 9.6 Nurse Practice Committee – (continued) b) Administration of Anesthetic Agents by the RN	<p><i>Discussion:</i> The Nurse Practice Committee also reviewed the current Practice Statement for Administration of Anesthetic Agents by the RN and does not recommend any revisions.</p> <p><i>Motion by the Nurse Practice Committee:</i> RECOMMEND THE BOARD MAKE NO CHANGES TO THE CURRENT PRACTICE STATEMENT ADMINISTRATION OF ANESTHETIC AGENTS BY THE RN.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
7.13 NCSBN research project – insights into the education, training, and practice roles of Unlicensed Assistive Personnel that administer medications	<p><i>Discussion:</i> NCSBN is conducting a research project that is designed to provide insights into the education, training, and practice roles of Unlicensed Assistive Personnel that administer medications. They are requesting a list of medication assistants from which to select a national sample for the stated research project and for an upcoming Job Analysis. This would fall under the open records request.</p> <p><i>Motion:</i> Christianson, seconded by Traynor to: RATIFY THE REQUEST FOR SUBMISSION OF INFORMATION REQUESTED BY NCSBN TO PARTICIPATE IN THEIR RESEARCH PROJECT.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
7.21 ND Nurse Needs Study: Technology & Faculty Results	Postponed until September.
7.22 MPR News – Are Colleges Oversupplying Nurses? Including response by “The Forum of State Nursing Workforce Centers”	The board reviewed two articles, one titled “Are Colleges Oversupplying Nurses?” showing the results of a study conducted by Economic Modeling Specialists Inc suggesting the nation is currently over-producing RNs. Also reviewed was a response to the study by The FORUM of State Nursing Workforce Centers. Patricia Moulton, who works with the Nursing Needs Study contributed to the response by the FORUM.
7.31 AARP 2010 Policy Supplement	The Board reviewed the AARP 2010 Policy Supplement Scope of Practice for Advanced Practice Registered Nurses related to removal of legal barriers to allow practitioners to practice to their full scope of practice.
7.32 WHCNP Application – Knapewicz	<p><i>Discussion:</i> Traynor recused herself from this agenda item. Cami Knapewicz has submitted an application as an advanced practice registered nurse. She is certified for Women's Health Care Nurse Practitioner but has added additional populations in her scope of practice. Ms. Knapewicz has submitted syllabi for primary care which involved the entire life span for a full semester. The board discussed if she was eligible for certification as an FNP, and it was noted that she is currently not eligible.</p> <p><i>Motion:</i> Rustvang, seconded by Anderson to: APPROVE THE SCOPE OF PRACTICE OF CAMI KNAPEKWICZ TO INCLUDE DIRECT/PRIMARY CARE OF ADOLESCENTS AND ADULTS AND INFLUENCE TREATMENT OF CHRONIC ILLNESS BY UTILIZING AN INTERDISCIPLINARY APPROACH.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
7.33 Prescriptive Authority Applications – Brooking, Wilson, Fenern	<p><i>Discussion:</i> Shawn Brookings is a Certified Nurse Midwife whose pharmacology courses are outside the three year time frame for ratification for prescriptive authority. Ms. Brookings is applying for license by endorsement, and will need the 15 CE in pharmacotherapy by the end of December. The state in which she held her previous license did not require continuous pharmacology.</p> <p><i>Motion:</i> Traynor, seconded by Christianson to: APPROVE THE PRESCRIPTIVE AUTHORITY APPLICATION FOR SHAWN BROOKING, CNM.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Discussion:</i> Nicole Smith has applied for prescriptive authority as an Adult Psychiatric Nurse Practitioner and submitted a scope of practice that includes children age 13 and up. Staff have confirmed that content of the certification examination included that age group.</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: APPROVE THE PRESCRIPTIVE AUTHORITY APPLICATION FOR NICOLE WILSON, APNP.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Discussion:</i> Trish Fenern has applied for prescriptive authority and her application was just received today. She meets the requirements for prescriptive authority.</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to: APPROVE THE PRESCRIPTIVE AUTHORITY APPLICATION FOR TRISH FENERN, FNP.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>

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7.41 NLC Case Log	The board agreed to move this item to the consent agenda for future meetings.
7.5 Review of Proposed ND Administrative Code - July 16, 2010 @ 8:30 a.m.	<p><i>Discussion:</i> The board reviewed the proposed administrative rule revisions and the proposed time line for the promulgation of rules.</p> <p><i>Motion:</i> Traynor, seconded by Christianson that:</p> <p>THE BOARD INITIALLY ADOPT FOR PUBLIC HEARING THE PROPOSED NEW, ADDITIONS AND REVISIONS TO TITLE 54 BOARD OF NURSING:</p> <ul style="list-style-type: none"> o NDAC Chapter 54-01-03. Definitions; o Chapter 54-02-06. License by Endorsement; o Chapter 54-02-07. Disciplinary Action; o Chapter 54-02-10. RN and LPN Nurse Licensure Compact; o Chapter 54-03.2-03. Nurse Administrator; o Chapter 54-03.2-04. Faculty; o Chapter 54-03.2-06 Curriculum; o Chapter 54-03.2-07. Nursing Education Program Approval; o Proposed new Chapter 54-03.2-10. Innovations in Nursing Education; o Chapter 54-05-03.1. Advanced Practice Registered Nurse; o Chapter 54-05-03.2. Specialty Practice Registered Nurse; o Chapter 54-04.1-02. Qualifications; (Nursing Education Loan) o Chapter 54-04.1-03. Disbursements; (Nursing Education Loan) o Chapter 54-04.1-04. Repayment by Employment; (Nursing Education Loan) o Article 54-07. Nurse Assistant; (Name change only) o Article 54-09 Nurse Advocacy Program for Workplace Impairments. (Name change only) <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
7.51 Legislative Bills Affecting State Agencies	<p><i>Discussion:</i> Bergeson reviewed a draft bill prepared by legislative council for setting up a nurse aide and medication assistant registry with the ND Department of Health. The bill draft was prepared by legislative council and shared with board staff late on Monday, July 12. The Long Term Care Committee met on Wednesday July 14th and reviewed the first draft. Bergeson has reviewed the bill and the board summarized concerns to address throughout the draft bill. The board discussed how to proceed with concerns of the bill and propose amendments based on the board's concerns, which include the use of the term "nurse" and delegation to individuals exempted from the nurse practices act. Bergeson will prepare draft amendments based on the discussion and the board will have a special meeting to review the proposals for forwarding on the UAP Task Force Workgroup.</p> <p><i>Motion:</i> Traynor, seconded by Christianson to:</p> <p>DIRECT BRIAN BERGESON, SAAG, TO PREPARE PROPOSED LANGUAGE FOR REVISIONS TO THE FIRST DRAFT OF THE BILL TO SET UP REGISTRIES AT THE ND DEPARTMENT OF HEALTH BASED UPON BOARD DISCUSSION AND CONVENE A SPECIAL BOARD MEETING PRIOR TO THE END OF JULY TO REVIEW PROPOSALS.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
7.53 Communication with Senators and Representatives.	The board office has been contacted by Senator Dorgan's office regarding any disciplinary action taken by the Board against employees of Indian Health Services in North Dakota. It was noted that an article appeared in the Bismarck Tribune and other outlets.
7.6 Website and renewal	Renewal of UAP concluded 6/30/2010 with renewal of 560 UAP and 698 Med Assists for a total of 1258. There were 729 that did not renew and that is consistent with prior years.
7.71 Update on Scanning Project	The administrative staff has completed scanning the backlog of UAP/MA, and LPN and RN applications. Additional projects for consideration will be the APRN files and WIP files.
7.72 Report on Bremer Grant	The board has received a Otto Bremmer grant in the amount of \$38,000.00 for the establishment of a Center for Nursing. The grant is contingent on the board obtaining matching funds for start up. Staff indicated the groups are looking at whether a Center for Nursing needs to be legislated if general fund money is not appropriated. Kalanek indicated at her last Executive Office meetings of NCSBN it was suggested that Center for Nursing not use general fund money as at least a dozen centers had budget cuts recently. It was suggested that the current funding for the Nursing Needs Study could be used for the Center for Nursing as the Center would take over the study. ND Center for Champion Nursing Team and Nurse Leadership Council will be discussing the issue further.
7.73 Report on plans for retreat	The board retreat is scheduled for Wednesday, September 15th prior to September Board meeting. Staff reported that a speaker from BSC will discuss media relations, and Billie Madler and Stacey Pfenning, will discuss the differences in NP & DNP. The retreat will be at the BSC Energy Center.
LPN Board Member	The board discussed the vacant LPN Board member position and requested that Kalanek write a letter to the governor's office with concerns that the position is not yet filled. Kalanek will follow up with the Governor's Office staff next week.

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8.32 Prescriptive Authority Applicants ratified on consent agenda	<p>The following applicants have submitted applications for prescriptive authority since the last meeting:</p> <table> <tr> <td>MOLISSA GERMSCHIED, FNP, FARGO</td><td>CP: SAMIRA EL-ZIND, MD</td></tr> <tr> <td>LILLIAN LONG, FNP, OAKES</td><td>CP: VANI NAGALA, MD</td></tr> <tr> <td>PAMELA MONTPLAISIR, FNP, FARGO</td><td>CP: NAPOLEON ESPEJO, MD</td></tr> <tr> <td>CARRIE GERVENG, FNP, BISMARCK</td><td>CP: DAVID FIELD, MD</td></tr> <tr> <td>JANEL OLSON, FNP, BISMARCK</td><td>CP: STEPHEN KORTE, MD</td></tr> <tr> <td>DESIREE STRIHA, FNP, MINOT</td><td>CP: ALEXANDRE KINDY, MD</td></tr> <tr> <td>MANDY RATH, FNP, BISMARCK</td><td>CP: KARIN WILLIS, MD</td></tr> <tr> <td>NICOLE WILSON, APNP, GRAND FORKS</td><td>CP: ELLEN FELDMAN, MD (Board Action)</td></tr> <tr> <td>DARA SCHROEDER, FNP, GARRISON</td><td>CP: JON DORNACKER, MD & VERN HARCHENKO, MD</td></tr> <tr> <td>SHAWN BROOKING, CNM, MINOT</td><td>CP: DAVID BILLINGS, MD (Board Action)</td></tr> <tr> <td>SALLY FRANK, FNP, MANDAN</td><td>CP: BOYD ADDY, MD</td></tr> <tr> <td>JANA RAKOWSKI, FNP, BISMARCK</td><td>CP: DAVID FIELD, MD</td></tr> <tr> <td>KERRY SACKMAN, FNP, BISMARCK</td><td>CP: MICHAEL LEBEAU, MD</td></tr> </table>	MOLISSA GERMSCHIED, FNP, FARGO	CP: SAMIRA EL-ZIND, MD	LILLIAN LONG, FNP, OAKES	CP: VANI NAGALA, MD	PAMELA MONTPLAISIR, FNP, FARGO	CP: NAPOLEON ESPEJO, MD	CARRIE GERVENG, FNP, BISMARCK	CP: DAVID FIELD, MD	JANEL OLSON, FNP, BISMARCK	CP: STEPHEN KORTE, MD	DESIREE STRIHA, FNP, MINOT	CP: ALEXANDRE KINDY, MD	MANDY RATH, FNP, BISMARCK	CP: KARIN WILLIS, MD	NICOLE WILSON, APNP, GRAND FORKS	CP: ELLEN FELDMAN, MD (Board Action)	DARA SCHROEDER, FNP, GARRISON	CP: JON DORNACKER, MD & VERN HARCHENKO, MD	SHAWN BROOKING, CNM, MINOT	CP: DAVID BILLINGS, MD (Board Action)	SALLY FRANK, FNP, MANDAN	CP: BOYD ADDY, MD	JANA RAKOWSKI, FNP, BISMARCK	CP: DAVID FIELD, MD	KERRY SACKMAN, FNP, BISMARCK	CP: MICHAEL LEBEAU, MD
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	<p><i>Discussion:</i> Benson opened the floor for nominations for President. Traynor nominated Benson, seconded by Christianson.</p> <p><i>Motion:</i> Rustvang, seconded by Anderson that:</p> <p>NOMINATIONS FOR PRESIDENT CEASE AT THAT A UNANIMOUS BALLOT BE CAST FOR BENSON.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, abstain; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 6 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p> <p><i>Discussion:</i> Benson opened the floor for nominations for Vice-President. Christianson nominated Traynor, seconded by Anderson.</p> <p><i>Motion:</i> Christianson, seconded by Anderson that:</p> <p>NOMINATIONS FOR VICE-PRESIDENT CEASE AT THAT A UNANIMOUS BALLOT BE CAST FOR TRAYNOR.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, recuse; 6 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p> <p><i>Discussion:</i> Benson opened the floor for nominations for Treasurer. Rustvang nominated Christianson, seconded by Traynor.</p> <p><i>Motion:</i> Anderson, seconded by Smith to:</p> <p>NOMINATIONS FOR TREASURER CEASE AT THAT A UNANIMOUS BALLOT BE CAST FOR CHRISTIANSON.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, recuse; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 6 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p>																										
12.12 NCSBN	Benson, Kalanek and Bitz will attend the NCSBN Annual Delegate Assembly in August.																										
12.13 2010-2011 Meeting Dates	<p><i>Discussion:</i> The board reviewed a list of dates for the proposed board meetings for 2010-2011 which are the third Thursday and Friday of every odd month, with the March meeting being moved up a week due to a conflict with NCSBN Mid-year meeting.</p> <p><i>Motion:</i> Christianson, seconded by Traynor to:</p> <p>MOVE THAT THE BOARD APPROVE THE PROPOSED DATES FOR 2010-2011 MEETINGS.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Discussion:</i> It was noted that the proposed July meeting was in conflict with another meeting and staff requested the board consider July 14 & 15, 2011 for the annual meeting.</p> <p><i>Motion:</i> Christianson, seconded by Traynor to:</p> <p>MOVE THE JULY BOARD MEETING TO JULY 14-15, 2011</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p> <p>THE FOLLOWING ARE THE APPROVED MEETING DATES FOR 2010-2011: JULY 15-16, 2010 ANNUAL MEETING SEPTEMBER 15 , BOARD RETREAT SEPTEMBER 16 & 17 NOVEMBER 18 & 19 JANUARY 20 & 21 MARCH 10 & 11 MAY 19 & 20 JULY 14 & 15, 2011 ANNUAL MEETING</p>																										

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AGENDA	ACTION
12.14 Updated Names & Addresses for Board Members	A signup sheet was sent around for updates on names and addresses.
12.15 Updated Organization Chart	An updated organizational chart was reviewed.
12.2 BON Committee Appointment	<p>Applications for the external committee members for the Nursing Education, Program Monitoring and Technology Committees will be taken through September 15. A Board Member was appointed to the chair each committee. Additionally, each member was appointed to various Board committees based upon preference and expertise.</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: APPROVE THE ATTACHED 2010-2011 COMMITTEE APPOINTMENTS.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>
12.7 Flowers 4 Float – link on BON Website	<p><i>Discussion:</i> Flowers 4 Float is a organization requesting the board add a link to the board's website for raising money to decorate a float for nurses for the Tournament of Roses. The request does not meet the guidelines for posting on the board's website, so staff is asking for board input. The board does not support adding the link, and expressed concerns about setting a precedent. Board members prefer to keep the board website for board information only. Board members requested that they be referred to the Dakota Nurse Connection for advertising the link.</p>
12.7 Flowers 4 Float – link on BON Website (cont)	<p><i>Motion:</i> Christianson, seconded by Anderson: THE BOARD NOT APPROVE THE REQUEST BY BARE ROOT, INC. FLOWERS 4 THE FLOAT TO PLACE A LINK ON THE NDBON WEBSITE.</p> <p><i>Roll call vote:</i> Anderson, yes; Benson, yes; Christianson, yes; Frank, yes; LaLonde, absent; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 absent. Motion carried.</p>

CONSENT AGENDA:

8.1 NCSBN
8.11 NDBON State Update
8.12 NNAAP – revised Content Outline
8.2 Office Management
8.21 List of Acronyms
8.3 Nursing Practice
8.31 Summary of practice calls
8.32 Prescriptive Authority Applications
8.4 Workplace Impairment Program Report
8.41 Statistics
8.5 Unlicensed Assistive Person/Medication Assistant
8.51 Testing Summary Report
8.52 NNAAP Testing
8.53 NNAAP Testing FY Summary Report
8.6 Licensure
8.61 Licensed Nurse Statistics
8.62
8.63 NCLEX RN – none
8.64 NCLEX-PN - none
8.7 Discipline
8.8 Legal Counsel
8.9 Academic and Continuing Education
8.91 Ratification of approval of continuing education for contact hours
8.92 Presentation notification of 1 BSN student experience in ND
8.93 Winona State University notification of 1 BSN student experience in ND.
8.94 Texas Wesleyan University MS CRNA program notification of 3 current students. Additional students TBA.
8.95 MSU-M notification of change in School of Nursing Chair
8.96 College of St Scholastica notification of 2 BSN student obtaining clinical experience in ND
8.97 U Minnesota notification of 1 BSN and 2 MSN students obtaining clinical experience in ND
8.98 Rasmussen College notification of 7 AASPN students obtaining clinical experience in ND

North Dakota Board of Nursing Meeting Minutes – July 15-16, 2010

BOARD COMMITTEES:

9.0 Program Monitoring Committee	
9.1 Nursing Education Committee	The committee met on July 14 and all items were reviewed in previous agenda items.
9.2 Finance Committee	
9.3 Executive Committee	
9.4 Prescriptive Authority Committee	
9.5 Nursing Practice Committee	
9.6 Prescription Drug Monitoring Program Committee	

UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

10.1 National Council of State Boards of Nursing Annual Meeting, August 11-13, 2010
10.2 NCSBN Monthly Meetings by teleconference calls and onsite:
10.2-1 Policy Call -
10.2-2 Education Consultants –
10.2-3 Discipline Networking Call – June 8
10.2-4 EO Network – August 11
10.2-5 NLCA Meeting – May 27; July 19; August 10
10.2-6 Mid-Year Meeting – March 13-16, 2011
10.2-7 NCSBN Executive Officers Leadership Seminar – June 22-23
10.2-8 Annual Institute of Regulatory Excellence, February 8-10, 2010
10.2-9 IRE Committee
10.2-10 Attorney/Investigator Symposium – May 24-26
10.2-11 NCLEX Invitational – September 13
10.2-12 Practice Consultant – July 21
10.2-13 NCLEX Examination Committee – July 20
10.2-14 Workshop on Regulation of Unlicensed Assisted Personal (UAP) – June 29-30, 2010
10.2-15 TERCAP User Conference Call
10.2-16 IT Summit
10.2-17 ULR Committee
10.3 ND Nurse Leadership Council, September 23
10.4 ND Organization of Nurse Executives – June 7; September 13
10.5 ND Nurses Association - October 1, 2010, Seven Seas, Mandan
10.6 ND Rural & Public Health Conference – March 23-25, 2011.
10.7 ND LTCA Conference – May 3 rd – 6 th
10.8 ND Health Care Association Annual Meeting – October 12-14, 2010 – BW Doublewood Inn - Bismarck
10.9 Center Champion Nursing America Capacity Summit Team – May 25-26
10.10 ND Hospital Tele-Pharmacy Project Report
10.11 Caregiver Services Advisory Committee
10.12 CNA & UAP Registry Meeting – June 3 (cancelled)
10.13 Stakeholders Meeting on MSE – January 25
10.14 ND Intimate Partner & Sexual Violence State Prevention Team – June 7
10.15 Lay Midwife Meeting - June 18; August 2
10.16 National Conference of Nursing Workforce Leaders; Nursing Shaping Health Economics, Policy & Practice – June 9-10

Staff Presentations:

- 11.1 UAP & MA and Delegating Effectively
- 11.2 Champion Nursing State Team Leader Convening – Technology Learning Community

The meeting recessed for lunch from 12:00 p.m. and reconvened at 1:00 p.m.

The meeting recessed at 4:00 p.m. and reconvened at 8:30 a.m. Friday, July 16th.

The meeting adjourned at 10:45 a.m. on July 16, 2010.

North Dakota Board of Nursing Meeting Minutes – July 15-16, 2010

2010-2011 ND BOARD OF NURSING COMMITTEE APPOINTMENTS

EXECUTIVE COMMITTEE

President – Buzz Benson
Vice President - Julie Traynor
Treasurer - Char Christianson
Staff - Executive Director

PRESCRIPTIVE AUTHORITY- meets one time each year in January; request an alternate appointment.

BON - Dan Rustvang – Chair
BON - Buzz Benson
North Dakota Board of Medical Examiners - Gordon Leingang DO
North Dakota Board of Pharmacy – Rick Detwiller, R.Ph.; Bonnie Thom, R.Ph. Alternate.
Staff - Executive Director

PROGRAM MONITORING COMMITTEE meets one time each year; up to 2 reps from health care community; cannot be a member of the NEC also.

BON - Char Christianson – Chair HC REP - Michael Kaspari, RN
BON - Deb Smith HC REP - Renee Olson, LPN
BON - Liz Anderson
Staff - Associate Director & Assistant Director for Practice & Discipline

NURSING EDUCATION COMMITTEE – meets 4 times each year; up to four reps from nursing education community

BON - Julie Traynor- Chair REP - Evelyn Orth REP - Julie Anderson
BON - Dan Rustvang REP - Trish Strom REP - Kimberly Ash
BON - Karen LaLonde
Staff - Associate Director of Education, Executive Director, Administrative Services Coordinator

FINANCE COMMITTEE- meets one time each year

BON - Char Christianson - Chair
BON - Karen LaLonde
BON - Dan Rustvang
Staff - Executive Director & Administrative Service Coordinator

NURSING PRACTICE COMMITTEE- varies each year , usually 2-4 times each year

BON - Melisa Frank - Chair
BON - Char Christianson
BON - Buzz Benson
Staff - Assistant Director for Practice & Discipline, Executive Director & Directors as applicable

TECHNOLOGY COMMITTEE varies year , possibly 2-4 times each year

BON - Julie Traynor - Chair REP - Dan Albertson, Big Picture Software
BON - Dan Rustvang REP -
BON - Deb Smith REP -
Staff – Executive Director REP -
Technology Specialist II & Other staff as needed

Risk Management Committee-

BON - Char Christianson - Chair
Staff - Directors and Administrative Staff

Constance B. Kalanek, RN, PhD
Executive Director
Draft 7/22/2010

Nursing Education Loan Applicants

Vocational Certificate - LPN

Fiscal Year 2010-2011

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
GEBHARDT	MAREIKA	WILLISTON STATE COLL	5/30/2012	\$1,000.00
<i>*****GRAND TOTAL</i>				<i>\$1,000.00</i>

Nursing Education Loan Applicants

Associates Degree -LPN

Fiscal Year 2010-2011

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
JONASON	NICHOLE	NDSCS	12/30/2011	\$1,000.00
<i>*****GRAND TOTAL</i>				<i>\$1,000.00</i>

Nursing Education Loan Applicants

Associates Degree -RN

Fiscal Year 2010-2011

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
CAVETT	STEPHANIE	DAKOTA NURSING PROG	5/30/2011	\$2,000.00
FOSTER	MCKINSEY	DAKOTA NURSING PROG	5/30/2011	\$2,000.00
JOHNSON	RHODA	DAKOTA NURSING PROG	5/30/2011	\$2,000.00
LURA	BILLIE	DAKOTA NURSING PROG	5/30/2011	\$2,000.00
SMITH	TERESA	LAKE REGION STATE CO	5/30/2011	\$2,000.00
<i>*****GRAND TOTAL</i>				<i>\$10,000.00</i>

Nursing Education Loan Applicants

Bachelors in Nursing

Fiscal Year 2010-2011

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
AUSTINSON	KRISTEN	UND	5/30/2012	\$1,500.00
DYRNESS	KAYLA	UNIVERSITY OF MARY	4/30/2011	\$1,437.00
FEGLEY	SARAH	UND	12/30/2011	\$1,500.00
FRANZEN	KIMBERLY	UND	12/30/2011	\$1,500.00
HETLAND	ANGELA	MEDCENTER ONE	5/12/2012	\$1,500.00
HUFFMAN	DAWN	MINOT STATE UNIVERSI	12/30/2011	\$650.00
LINDSEY	ROSE	NDSU	9/30/2010	\$1,437.00
MCKINZIE	COURTNEY	MEDCENTER ONE	5/12/2012	\$1,500.00
MEYER	ERIC	CONCORDIA COLLEGE	5/30/2012	\$1,500.00
ROEHRICH	NATHAN	UND	5/30/2012	\$1,500.00
ROMANS	SHANDI	MEDCENTER ONE	5/13/2011	\$1,437.00
SABINASH	KEELY	JAMESTOWN COLLEGE	5/30/2011	\$1,437.00
SAVELY	KAREN	UND	5/30/2011	\$2,500.00
SCHAUER	MELISSA	UNIVERSITY OF MARY	7/30/2012	\$1,500.00
TILTON	ALISON	INDIANA STATE UNIVER	9/1/2012	\$650.00

********GRAND TOTAL***

\$21,548.00

Nursing Education Loan Applicants

Masters in Nursing

Fiscal Year 2010-2011

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
BOYKO	HEATHER	UNIVERSITY OF MARY	5/30/2012	\$2,000.00
GOETTLE	SHEILA	UND	5/30/2011	\$1,725.00
HRUBY	KIMBERLY	UNIVERSITY OF MARY	12/30/2010	\$1,725.00
KUNKEL	CHARYS	UNIVERSITY OF MARY	12/17/2010	\$3,000.00
MELBERG	TIFFANY	UND	5/30/2011	\$3,000.00
SHANNON	HEIDI	UND	5/30/2012	\$2,150.00
SONDREAL	ELLEN	UNIVERSITY OF MARY	9/1/2012	\$2,000.00
STANLEY	RUTH	CONCORDIA UNIV WISC	5/30/2011	\$3,000.00
TESTER	CHANTEL	UNIVERSITY OF MARY	5/30/2011	\$3,000.00
WESTON	PENNI	UND	5/30/2011	\$3,000.00
*****GRAND TOTAL				\$24,600.00

Nursing Education Loan Applicants

Doctoral Degree

Fiscal Year 2010-2011

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
ANDERSON	ELISHA	NDSU	12/30/2010	\$1,667.00
BROWN	CAMILLE	NDSU	5/30/2012	\$1,800.00
GROSS	CARLA	NDSU	5/30/2011	\$3,583.00
KIHNE	BONNIE	NDSU	12/30/2010	\$2,875.00
MEYER	RITA	UND		\$0.00
REEP-JARMIN	JACQUELINE	UND	5/30/2013	\$1,600.00
THOMPSON	SHILA	SOUTH DAKOTA STATE	5/30/2012	\$3,000.00
VIETZ	KAREN	ROCKY MOUNTAIN UNIV	5/25/2017	\$1,600.00
*****GRAND TOTAL				\$16,125.00